

## Free online MSDS management tool



[http://www.msds-europe.com/kateg-92-1-download\\_safety\\_data\\_sheet.html](http://www.msds-europe.com/kateg-92-1-download_safety_data_sheet.html)



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## **The operator and owner of MSDocS System:**

### **ToxInfo Consulting and Service Company**

EU VAT number: HU21152982

Company registry number: 01-06-747117

Seat: H - 1143 Budapest, Eleonóra u. 8. Hungary

Further information about our company: <http://www.msds-europe.com>

## **Proper use and function of the MSDocS system:**

MSDocS is a special file-storage and sharing system, which allows uploading, storing, organizing, sharing and exploring the material safety data sheets (MSDS) and related documents. This opens up the possibility that customers save their data into the system and let them sharing with partners.

The MSDocS - for special rates - provides direct access to other services such as safety data compilation, translation, supervision, adaptation, etc., with online quote and order options.

## **Basic concepts:**

### **Client**

Legal person, who has a direct contact with the service provider, owns an MSDocS account and has associated user ID and password.

The client may have only one account.

The Client may not be a natural person.

### **Partner:**

Natural or legal person who directly connected to the Client and Client shares documentation with the person.

## **Uploaded contents, restrictions**

The information units that can be uploaded in MSDocS system are the safety data sheets. In addition to the material safety data sheets, other professional content can be uploaded as well such as: label design, product information, documents about the ingredients and measuring protocols.

Only Word and PDF documents can be used in this system for storage and sharing.

No video-and image format documents, illegal and pornographic materials, and those contents for that the customer does not have sufficient permissions can not be published on this website.

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Storage of safety data sheets

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Services in relation to the preparation and translation of safety data sheets

- Online quote, order process

hu | fr | es | sl | sk | pl | cs | de | it | ru | ro | en |

[Click here to gain access to the system.](#)

[forgotten password](#)



Intelligent MSDS sharing and download system

ENTER

**Url:** [http://www.msds-europe.com/msds\\_download\\_search](http://www.msds-europe.com/msds_download_search)

After completing the registration form, our staff is going to send your password within 72 hours ( to the registered e-mail address).

### Prices and costs

The use of MSDocS system is free of charge **till 15th December 2011**. (if the operating costs of the MSDocS system for our company will stay on an acceptable level, then we continue to provide the use of the site for free).

As a condition of cost-free use is the placement of the MSDocS logo and the [www.msds-europe.com](http://www.msds-europe.com) hyperlink on the website of the Client. You can find our logo on our website: [http://www.msds-europe.com/id-642-the\\_msdocs\\_logo\\_as\\_communication\\_tool.html](http://www.msds-europe.com/id-642-the_msdocs_logo_as_communication_tool.html)

The placement of the the logo and the hyperlink has to be done within 20 working days, after the receipt of the username and password for the MSDocS.

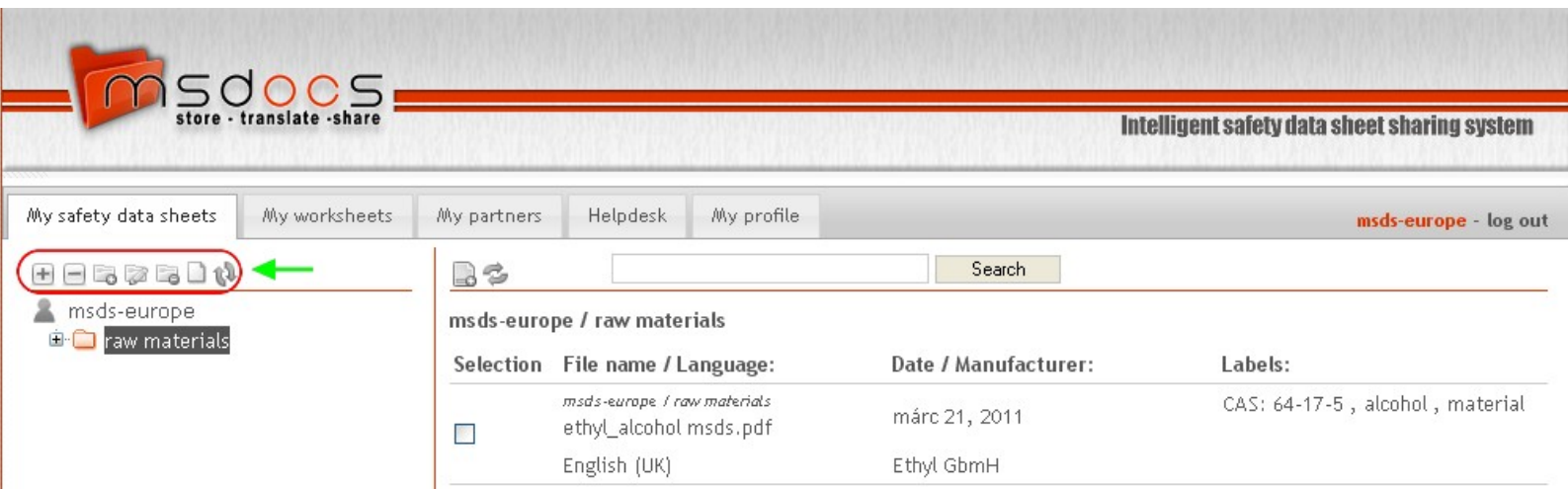
If the Client does not meet the above mentioned conditions, the use of MSDocS Service may be suspended or the system may be used for a specific tariff.

### Privacy Policy

The providers secure that do not give information (username, password) about to customer under any circumstances to a third party.

The stored data and documents from customers in the MSDocS system will not be used and viewed (only if the client authorized us to do so).

Service provider is doing everything possible to avoid the unauthorized access to the Client's documents, but does not take any responsibility regarding this issue.








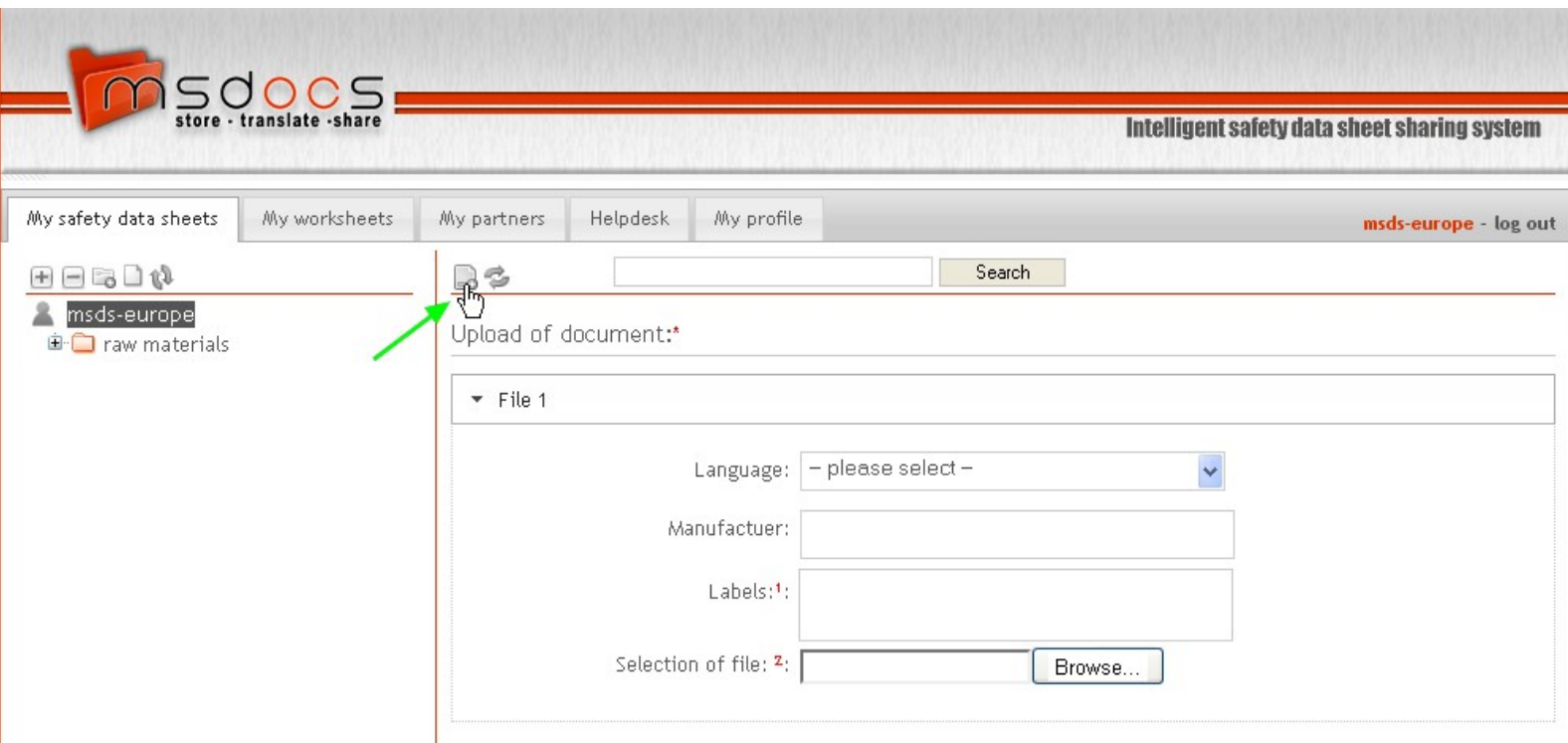
The screen is divided according to functional aspects into two parts. On the left hand side you can find the folders and icons to create / handle folders. On the right hand side you can find the uploaded safety data sheets (which can be grouped into folders) and other documents.

The uploaded documents can be organized into a well known, personally created and named directory structure. Of course, we can create new subfolder within a folder.

The system allows the occurrence of a safety sheet in multiple folders.

In the MSDocS system, the use of most of the functions were facilitated with symbols for simplicity purposes. Anyone who has ever used a computer, can learn easily how to use.

-  Opening all folders
-  Close all folders
-  Create new folder
-  Showing files according to directory structure
-  Basic position / Update



By uploading of documents, we have the opportunity to

- indicate the language of the MSDS or to indicate the manufacturer of the MSDS
- and we can list all the properties important for the MSDS in the open field (eg.: in case of mixtures: the components, CAS numbers, R phrases, appearance, etc.)

Warning!

With the help of the tags our safety data sheets will be searchable later.

To specify the language is also important because the translation service considers the specified language as the "source language".

*Note:*

*The tags can also be modified after uploading!*

**!** Documents that are worthwhile to store in the system MSDocs:

We know from the feedbacks of many customers, that these documents sometimes somehow disappear once the employee who is responsible for these leaves the company.

# Mass upload of documents

My safety data sheets

My worksheets

My partners

Helpdesk

My profile

msds-europe - log out



msds-europe  
raw materials



Search

Upload of document:\*

File 1

Language: - please select -

Manufacturer:

Labels:1:

Selection of file: 2: D:\2011\MSDocS\Webr

Browse...

Start

New file

Close

During the development of the MSDocS system, it was the main point to ensure the quick and simple handling, storing of large number (some hundred) of safety data sheets. By uploading the safety data sheet you can upload any number of safety data sheet simultaneously, if you select "New File" menu. The uploaded safety data sheets may be individually marked later.

The screenshot shows the MSDocS web interface. At the top left is the logo 'msdocs store - translate - share'. At the top right is the text 'Intelligent safety data sheet sharing system'. Below the logo are navigation tabs: 'My safety data sheets', 'My worksheets', 'My partners', 'Helpdesk', and 'My profile'. On the right, there is a user profile 'msds-europe' and a 'log out' link. A search bar is located in the top right. A red circle highlights a set of icons: a list, a document, an '@' symbol, a person, and a 'services' icon with a green checkmark. A green arrow points to the 'services' icon. On the left, another set of icons (add, delete, refresh, etc.) is shown with a green arrow pointing to the 'add' icon. Below the navigation is a breadcrumb trail: 'msds-europe / raw materials'. A table displays document details:

Selection	File name / Language:	Date / Manufacturer:	Labels:
<input checked="" type="checkbox"/>	<i>msds-europe / raw materials</i> ethyl_alcohol.msds.pdf English (UK)	marc 21, 2011 Ethyl GmbH	CAS: 64-17-5, alcohol, material

The special services for the document will be available after marking the documents (see above right).

On the left hand side, the symbols with the arrows are used to create documents and delete them.

Checking and editing of the tags of the documents



The "tags" of the safety data sheets are certain keywords, according to we can search, filter, and group them later on.

The tags should be given during the upload of the safety data sheet, but with the help of this menu it can be also modified later on.



Downloading of safety data sheets, documents



Sharing our safety data sheets with our selected partners.

More details about this function later on.

Checking the download of shared documents.



The system records the date of the sharing and the actual date when the MSDS was downloaded by our partner.

**!** In case of authority inspection, we have to prove credible the transmission of safety data sheets.

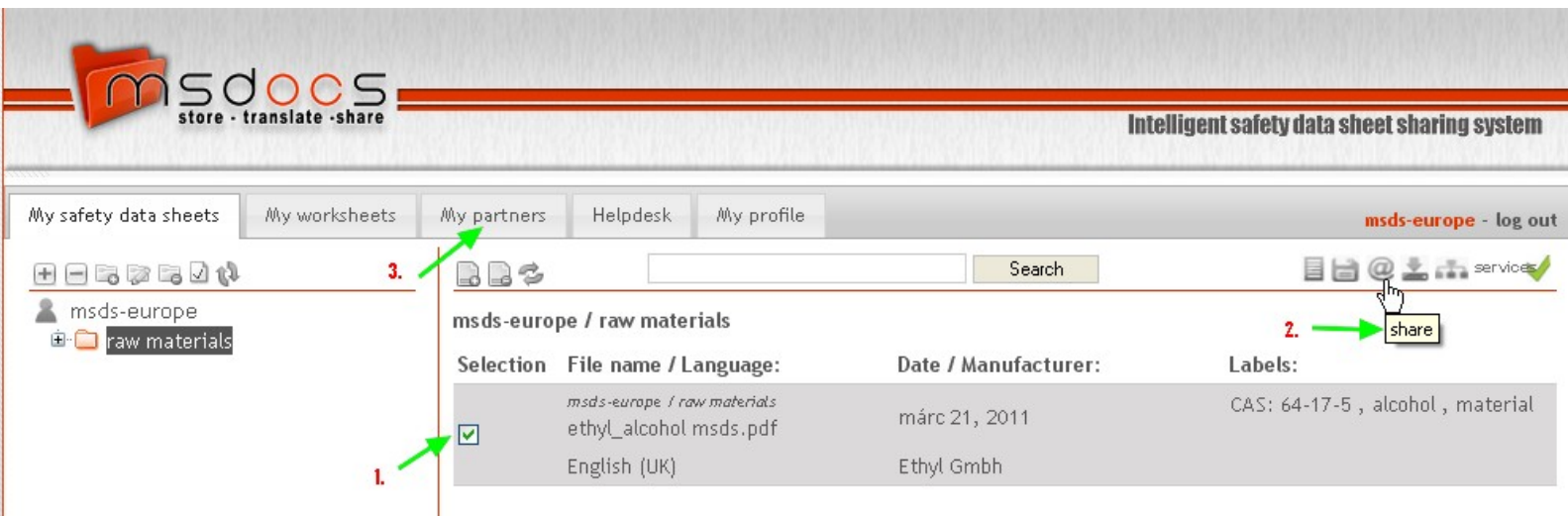


A data sheet may occur in multiple folders. (Eg: a material may be component or a finished product). Using this feature, we can check immediately, in which folder our documents are.

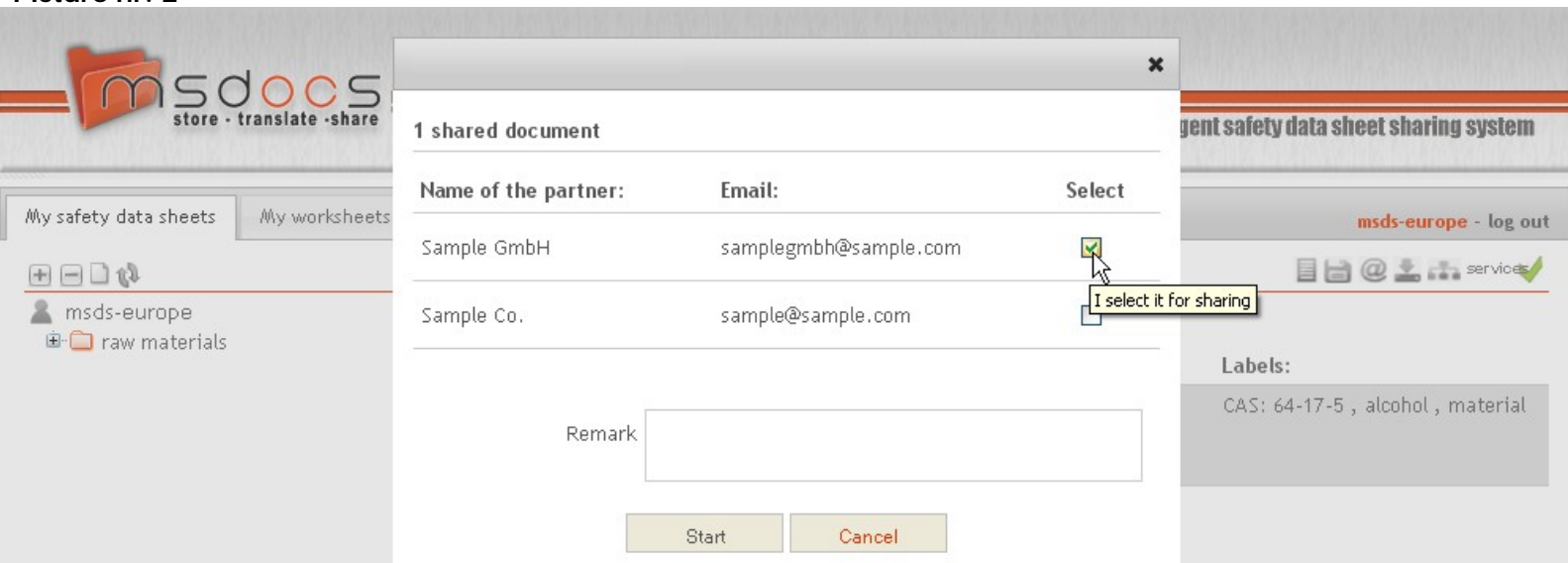
Services in relation to the compilation and translation of safety data sheets.



It is one of the most interesting services of the MSDocS system, about this will give a full explanation later on.



Picture nr. 2



1. Selecting of MSDS to be shared
2. Please click on the sharing icon (contact list on picture nr. 2 will appear)
3. We can edit the data of our partners under the menu "partner" (we can add, delete)
4. We can select one or more partners to share our safety data sheets with them.
5. Approval of the sharing process

As a result of the process our partners will get an email which contains all the shared documents.

! The partner has no access to our personal account and can only use the documents which has been given to him/her.

The screenshot displays the MSDocs web application interface. At the top left, the logo reads 'msdocs store - translate - share'. The main navigation area includes 'My safety data sheets' and 'My worksheets'. A central window titled 'ethyl\_alcohol msds.pdf' is open, showing a table of sharing records. The table has three columns: 'Shared', 'Partner', and 'Downloaded'. Two records are listed, both from 'Partner 1' on '2011-03-21'. The first record is dated '11:12:24' and the second '11:11:54', both with a download count of '0'. Below the table, there is a button that says '@ I share the document'. The background interface includes a 'log out' link for 'msds-europe' and a 'Labels:' section with the text 'CAS: 64-17-5 , alcohol , material'.

Shared	Partner	Downloaded
2011-03-21 11:12:24	Partner 1	0
2011-03-21 11:11:54	Partner 1	0

According to the relevant regulations the supplier must (in case of non-retail distribution), attach a safety data sheet with the first delivery about the delivered goods.

A common solution is to publish this safety data on the company website, but it does not meet the above mentioned criteria.

With the help of the MSDocs system we can prove to whom, what and when we had given. The system records the identity of our partners, the names of the shared/delivered documents, the date of the delivery, and the actual date when the safety data sheets are downloaded by our partner.

## Requesting a safety data sheet from MSDocS users

hu | fr | es | sl | sk | pl | cs | de | it | ru | ro | en |




### Request for safety data sheet

Company name:

Name of the contact person:

Telephone number:

Email:

Manufacturer/Distributor:  

Name of substance(s)/product(s) to be downloaded:

*Green arrows point to the input fields. A red '2.' is next to the Name of the contact person, Telephone number, and Email fields. A red '1.' is next to the Manufacturer/Distributor dropdown menu.*

The MSDocS logo can be found on any web page of our users, and by clicking on "Request data sheets" you can reach our website:

Url: [http://www.msds-europe.com/msds\\_download\\_search/request\\_download.html](http://www.msds-europe.com/msds_download_search/request_download.html)

Data sheets can be obtained only from such companies, whose names are included on the "manufacturer / distributor" menu.

After filling in the form our Client can consider the legality of our claims. If you find our claims thoroughly and you would like to inform us about the safety data sheets, then you can set our data in the partner list and it can provide the safety data sheets available for us.

*Note:*

*The request will only be sent to our Client. The operator of the MSDocS system has no effect on the consideration of the claims, safety data sheets can only be shared by the owner of the safety data sheet.*

**!** According to the General Terms and Conditions, the placement of the MSDocS logo and the relevant hyperlinks is an obligation of all MSDocS user, because it is necessary for the proper operation of the system.

[More information about the elements to be placed on your website:](#)

[http://www.msds-europe.com/id-642-the\\_msdocs\\_logo\\_as\\_communication\\_tool.html](http://www.msds-europe.com/id-642-the_msdocs_logo_as_communication_tool.html)

The following service can be directly accessible in the MSDocS system ensuring the quick and the simple administration:

- Translation and adaptation of safety data sheets (into 29 languages)
- Translation of safety data sheet without adaptation
- Supervision of the safety data sheet
- Expert's opinion on safety data sheets
- Compilation of a new safety data sheet
- Compilation of the simplified safety data sheet (employee version)

The advantages of the quote and ordering within the MSDocS system.

- You will have the price quote immediately
- You do not have to send the required material safety data sheets via email.
- We deliver the safety data sheets in the MSDocS system.

! The storage, exchange and use of safety data sheets in the MSDocS system are free of charge.

The safety data sheet compilation and translation services are subject to fees.

The quote requests within the MSDocS system is free from any order obligation.

Only the accepted quotes are considered as orders.

For other services, please contact us on the addresses mentioned in our website or use our forms.

[http://www.msds-europe.com/en-msds\\_software.html](http://www.msds-europe.com/en-msds_software.html)

Other services:

**REACH consultancy, registration:**

<http://www.msds-europe.com/kateg-91-1-reach.html>

**GHS/CLP services:**

[http://www.msds-europe.com/kateg-89-1-ghs\\_clp.html](http://www.msds-europe.com/kateg-89-1-ghs_clp.html)

**Preparation and translation of safety data sheet**

[http://www.msds-europe.com/kateg-88-1-translation\\_safety\\_data\\_sheets\\_msds.html](http://www.msds-europe.com/kateg-88-1-translation_safety_data_sheets_msds.html)

My safety data sheets | My worksheets | My partners | Helpdesk | My profile | **msds-europe - log out**

msds-europe / raw materials

Selection	File name / Language:	Date / Manufacturer:	Labels:
<input checked="" type="checkbox"/>	msds-europe / raw materials ethyl_alcohol msds.pdf English (UK)	márc 21, 2011 Ethyl GmbH	CAS: 64-17-5 , alcohol , material

Picture nr. 2

My safety data sheets | My worksheets | My partners | Helpdesk | My profile | **msds-europe - log out**

Request for quote

Translation of MSDS with adaptation (selected)

Translation of MSDS without adaptation

Supervision of MSDS

Expert opinion about MSDS

Compilation of new MSDS

Compilation of simplified safety data sheets (employee version)

Selected file(s): ethyl\_alcohol msds.pdf | Source language: English (UK) | Target language: Italian (arrow 4.) | Target country: Italiya (arrow 5.)

I need GHS/CLP classification (in case of mixtures):  (arrow 6.)

eSDS:

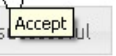
Quick service, in 24 hours:

## Online quote, order process


1. Selecting of MSDS to be translated
2. Click on "Services" icon, you can get to the "Inquiry" surface (see Picture Nr. 2)
3. Select the appropriate service from the list. About those services which can not be found on the list, you can get more information on our website.  
The systems considers the language given during the upload of the safety data sheet as
4. the source language. In case of translation services the "target language" must be chosen from the list.  
In case of translation with adaptation service you have to choose the target country as
5. well, because we need this information to adaptate the safety data sheet to the national regulations.
6. Possibility to set other parameters.

Quote

2. 

Quote | Order | Confirmation | Closed, successful | Closed, unsuccessful | 

Selection:	Reference number: ↑	Deadline:	GHS/CLP	within 24 hours	Document	Remark
<input checked="" type="checkbox"/>	TOX0009	márc 29, 2011	yes	no	1	

You can see those worksheets for which you have already received quote. If you agree with the quote, you can accept it by clicking on the Accept button. In this case the worksheet gets into the Orders group. If you accept our quote, please select the worksheet and click on the Accept button.  button.

ToxInfo Consultancy and Service Limited Partnership Global contact: + 36 72 215 782

Based on the previously detailed quote request you will also get the quote via email and the quote will get into the "My worksheets" folder.

You can accept or refuse the quote with the help of the link can be found in the e-mail or in your MSDocS account with using the arrow icon.

After the acceptance of the quote, the order will get into the "Orders" folder under the same registry number.

The administrator of MSDocS will send a confirmation and a pro forma invoice via email which also get into the "Confirmation" folder.

Similarly, the delivery of the order will be shown both in e-mail and in the MSDocS system.

Ordered files folder:

The ordered safety data sheets will be placed in an automatically created folder, with the help of this it is easier to registrate the newly "created" safety data sheets to the existing folder structure.